



NATIONAL IDENTIFICATION AUTHORITY (NIA)			
APPROVED FEES AND CHARGES PURSUANT TO			
FEES AND CHARGES (MISCELLANEOUS PROVISIONS) REGULATIONS, 2023			
L. I. 2481			
REVENUE ITEM		APPROVED FEES AND CHARGES	
		SERVICE FEE	PROCESSING FEE
		TOTAL FEE	
<b>1</b>	<b>Ghana Card Issuance - Locally Issued - 2D Barcode Cards</b>		
	First Time Issuance	FREE	FREE
	Replacement	GHC22.00	GHC5.00
	Renewal	GHC22.00	GHC5.00
<b>2</b>	<b>Ghana Card Issuance - Locally Issued - Smart Cards</b>		
	First Time Issuance	FREE	FREE
	Replacement	GHC110.00	GHC15.00
	Renewal	GHC45.00	GHC15.00
<b>3</b>	<b>Card Issuance - Outside Ghana - 2D Barcode - Ghanaians in the Diaspora - ECOWAS Region</b>		
	First Time Issuance	Cedi equivalent of USD13.00	Cedi equivalent of USD2.50
	Replacement	Cedi equivalent of USD13.00	Cedi equivalent of USD2.50
	Renewal	Cedi equivalent of USD13.00	Cedi equivalent of USD2.50
<b>4</b>	<b>Card Issuance - Outside Ghana - Smart Cards - Ghanaians in the Diaspora - ECOWAS Region</b>		
	First Time Issuance	Cedi equivalent of USD50.00	Cedi equivalent of USD5.00
	Replacement	Cedi equivalent of USD50.00	Cedi equivalent of USD5.00
	Renewal	Cedi equivalent of USD50.00	Cedi equivalent of USD5.00
<b>5</b>	<b>Card Issuance - Outside Ghana - 2D Barcode - Ghanaians in the Diaspora - Rest of African Countries</b>		
	First Time Issuance	Cedi equivalent of USD19.00	N/A
	Replacement	Cedi equivalent of USD19.00	N/A
	Renewal	Cedi equivalent of USD19.00	N/A



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
<b>6</b>	<b>Card Issuance - Outside Ghana - Smart Cards - Ghanaians in the Diaspora - Rest of African Countries</b>			
	First Time Issuance	Cedi equivalent of USD70.00	Cedi equivalent of USD5.00	<b>Cedi equivalent of USD75.00</b>
	Replacement	Cedi equivalent of USD70.00	Cedi equivalent of USD5.00	<b>Cedi equivalent of USD75.00</b>
	Renewal	Cedi equivalent of USD70.00	Cedi equivalent of USD5.00	<b>Cedi equivalent of USD75.00</b>
<b>7</b>	<b>Card Issuance - Outside Ghana - 2D Barcode - Ghanaians in the Diaspora - Countries Outside Africa</b>			
	First Time Issuance	Cedi equivalent of USD25.00	Cedi equivalent of USD2.50	<b>Cedi equivalent of USD27.50</b>
	Replacement	Cedi equivalent of USD25.00	Cedi equivalent of USD2.50	<b>Cedi equivalent of USD27.50</b>
	Renewal	Cedi equivalent of USD25.00	Cedi equivalent of USD2.50	<b>Cedi equivalent of USD27.50</b>
<b>8</b>	<b>Card Issuance - Outside Ghana - Smart Cards - Ghanaians in the Diaspora - Countries Outside Africa</b>			
	First Time Issuance	Cedi equivalent of USD110.00	Cedi equivalent of USD5.00	<b>Cedi equivalent of USD115.00</b>
	Replacement	Cedi equivalent of USD110.00	Cedi equivalent of USD5.00	<b>Cedi equivalent of USD115.00</b>
	Renewal	Cedi equivalent of USD110.00	Cedi equivalent of USD5.00	<b>Cedi equivalent of USD115.00</b>
<b>9</b>	<b>Record Update Processing Fees - Card Issuance - Locally Issued</b>			
	Record Update Only - 2D Barcode	FREE	FREE	<b>FREE</b>
	Record Update Only - 2D Barcode via Online Application	FREE	FREE	<b>FREE</b>
	Record Update Only - Smart Cards	FREE	FREE	<b>FREE</b>
	Record Update Only - Smart Cards via Online Application	FREE	FREE	<b>FREE</b>
	Record Update with Replacement of Card - 2D Barcode	GHC22.00	GHC5.00	<b>GHC27.00</b>
	Record Update with Replacement of Card - Smart Cards	GHC45.00	GHC15.00	<b>GHC60.00</b>



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
	Record Update - Nationality	GHC55.00	GHC15.00	GHC70.00
<b>10</b>	<b>Record Update Processing Fees - Card Issuance - Outside Ghana - 2D Barcode Cards</b>			
	Record Update Only - ECOWAS	FREE	FREE	FREE
	Record Update Only - Rest of Africa	FREE	FREE	FREE
	Record Update Only - Countries outside Africa	FREE	FREE	FREE
	Record Update Only via Online Application	FREE	FREE	FREE
	Record Update with Replacement of Card - ECOWAS Region	Cedi equivalent of USD13.00	Cedi equivalent of USD2.50	Cedi equivalent of USD15.50
	Record Update with Replacement of Card - Rest of Africa	Cedi equivalent of USD19.00	Cedi equivalent of USD2.50	Cedi equivalent of USD21.50
	Record Update with Replacement of Card - Countries Outside Africa	Cedi equivalent of USD25.00	Cedi equivalent of USD2.50	Cedi equivalent of USD27.50
<b>11</b>	<b>Record Update Processing Fees - Card Issuance - Outside Ghana - Smart Cards</b>			
	Record Update Only - ECOWAS	FREE	FREE	FREE
	Record Update Only - Rest of Africa	FREE	FREE	FREE
	Record Update Only - Countries outside Africa	FREE	FREE	FREE
	Record Update Only via Online Application	FREE	FREE	FREE
	Record Update with Replacement of Card - ECOWAS Region	Cedi equivalent of USD25.00	Cedi equivalent of USD2.50	Cedi equivalent of USD27.50
	Record Update with Replacement of Card - Rest of Africa	Cedi equivalent of USD35.00	Cedi equivalent of USD2.50	Cedi equivalent of USD37.50
	Record Update with Replacement of Card - Countries Outside Africa	Cedi equivalent of USD55.00	Cedi equivalent of USD2.50	Cedi equivalent of USD57.50



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
12	<b>Application for Information in NIA's Database</b>			
	<b>Security Services</b>			
	Criminal Investigation - Request for verification/confirmation/ provision of data sets per person per dataset	GHC50.00	GHC15.00	<b>GHC65.00</b>
	Transfer of updated personal records of an already verified or confirmed applicant	GHC30.00	GHC15.00	<b>GHC45.00</b>
	Others - Anything that falls outside Criminal Investigation - per person per dataset	GHC129.00	GHC15.00	<b>GHC144.00</b>
	<b>Others</b>			
	Confirmation of Applicant's Personal Information in NIA Database with Applicant's consent	GHC129.00	GHC15.00	<b>GHC144.00</b>
	<b>Private Person</b>			
	Applicant's request for Confirmation of Personal Information in NIA Database	GHC65.00	GHC15.00	<b>GHC80.00</b>
13	<b>Verification Services Per Month Per Branch</b>			
	<b>Financial Services</b>			
	Universal Banks per Branch per Month for unlimited in branch verifications and transfer of agreed data sets - excluding remote verification and use of mobile app. by customers for verification	GHC647.00	N/A	<b>GHC647.00</b>
	Savings and Loans Companies per Branch per Month for unlimited in branch verifications and transfer of agreed data sets - excluding remote verification and use of mobile app. by customers for verification	GHC388.00	N/A	<b>GHC388.00</b>



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
	Community and Rural Bank per Branch per Month for unlimited in branch verifications and transfer of agreed data sets - excluding remote verification and use of mobile app. by customers for verification	GHC323.00	N/A	GHC323.00
	Verification of Mobile Money Transactions - Cost per hit for yes or no verification	GHC0.20	N/A	GHC0.20
	Verification Fee for Agencies and other Financial Service that fall outside Universal Banks, Savings and Loans Companies and Community and Rural Banks - Cost per hit for yes or no verification	GHC0.50	N/A	GHC0.50
14	<b>Financial Services - Remote and Mobile Verification Application Use</b>			
	Universal Banks, Savings and Loans Companies, Community and Rural Banks - First verification for use of remote verification and/or mobile application and for transfer of agreed data sets per customer	GHC15.00	N/A	GHC15.00
	Universal Banks, Savings and Loans Companies, Community and Rural Banks - use of remote verification and/or mobile verification application by customers for yes or no verification without the transfer of data sets- cost per hit	GHC0.50	N/A	GHC0.50



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
<b>15</b>	<b>First Time Registration Fee for Verification Services</b>			
	Telecommunication Companies, Life Insurance Companies, General Insurance Companies	GHC14,870.00	N/A	GHC14,870.00
	Forex Bureaus, Specialised Deposit-Taking Institutions, Non- Deposit Taking Financial Institutions, Non-Banking Financial Institutions	GHC2,250.00	N/A	GHC2,250.00
	Other Institutions that fall outside the lists above	GHC1,500.00	N/A	GHC1,500.00
<b>16</b>	<b>Option of Verification Services - On a Per Annum Basis</b>			
	Life Assurance Companies, General Insurance Companies - verifications and transfer of agreed data sets per annum	GHC60,000.00	N/A	GHC60,000.00
	Specialised Deposit-Taking Institutions, Non-Deposit Taking Financial Institutions, Non-Banking Financial Institutions excluding forex bureaus - verifications and transfer of agreed data sets per annum	GHC40,000.00	N/A	GHC40,000.00
<b>17</b>	<b>Option of Verification Services - On a Per Hit Basis</b>			
	Life Assurance Companies, General Insurance Companies, Specialised Deposit-Taking Institutions, Non-Deposit Taking Financial Institutions, Non-Banking Financial Institutions excluding Forex Bureaus - First time use of Verification System Platform and for transfer of agreed data sets per customer	GHC15.00	N/A	GHC15.00



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
	Life Assurance Companies, General Insurance Companies, Specialised Deposit-Taking Institutions, Non-Deposit Taking Financial Institutions, Non-Banking Financial Institutions - excluding Forex Bureaus - use of Verification System Platform by customers for yes or no verification - cost per hit and for the transfer of a maximum of three agreed data fields	GHC0.50	N/A	GHC0.50
	Others - First time use of Verification System Platform and for transfer of agreed datasets per customer	GHC15.00	N/A	GHC15.00
	Others - use of Verification System Platform by customers for yes or no verification - cost per hit and for the transfer of a maximum of three agreed data fields	GHC0.50	N/A	GHC0.50
<b>18</b>	<b>Option of Verification Services - On a Per Hit Basis</b>			
	Forex Bureaus - Cost per hit for Yes or No verification with the transfer of a maximum of three (3) data fields	GHC0.50	N/A	GHC0.50
	Individuals - Yes or No Verification Only - Cost per hit for Yes or No verification without datasets	GHC0.50	N/A	GHC0.50
	SIM Registration, Re-registration and any other services including use of Remote Verification Application and Mobile Application for verification - cost per hit for Yes or No with the transfer of a maximum of three (3) data fields	GHC0.50	N/A	GHC0.50
	Driver and Vehicle Licencing Authority - Verification and Transfer of Agreed Data sets per customer	GHC10.00	N/A	GHC10.00



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
	Registrar General's Department - Verification and Transfer of Agreed Data sets per customer	GHC13.00	N/A	GHC13.00
	Lands Commission - 1st time verification with transfer of agreed datasets per customer	GHC50.00	N/A	GHC50.00
	Lands Commission - cost per hit for subsequent verifications and for the transfer of a maximum of three agreed data fields	GHC2.00	N/A	GHC2.00
<b>19</b>	Transfer of biographic data sets - maximum of eight (8) agreed data fields - For all MMDAs that fall outside the fees categories for GRA, SSNIT, NHIA, DVLA, Lands Commission, Registrar-General's Department, Ministry of Foreign Affairs and Regional Integration (Passport applications), Banking Services and Telecommunications Companies and any named User Agency	GHC12.00	N/A	GHC12.00
	Transfer of biographic data sets - maximum of eight (8) agreed data fields - For all other users including Agencies, Businesses, Organisations, Institutions and Third Parties both public and private that fall outside the fees categories for MMDAs, GRA, SSNIT, NHIA, DVLA, Lands Commission, Registrar-General's Department, Ministry of Foreign Affairs and Regional Integration (Passport applications), Banking Services and Telecommunications Companies and any named User Agency	GHC15.00	N/A	GHC15.00





	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
20	Transfer of comprehensive data sets - minimum of nine (9) agreed data fields - For all MMDAs that fall outside the fees categories for GRA, SSNIT, NHIA, DVLA, Lands Commission, Registrar-General's Department, Ministry of Foreign Affairs and Regional Integration (Passport applications), Banking Services and Telecommunications Companies and any other named User Agency	GHC20.00	N/A	GHC20.00
	Transfer of comprehensive data sets - minimum of nine (9) agreed data fields - For all other users including Agencies, Businesses, Organisations, Institutions and Third Parties both public and private that fall outside the fees categories for MMDAs, GRA, SSNIT, NHIA, DVLA, Lands Commission, Registrar-General's Department, Ministry of Foreign Affairs and Regional Integration (Passport applications), Banking Services and Telecommunications Companies and any other named User Agency	GHC30.00	N/A	GHC30.00
21	<b>First Time Registration Fee for Verification Licence of Foreign Missions for Visa Applicants</b>			
	ECOWAS Countries	Cedi equivalent of USD2,000.00	N/A	Cedi equivalent of USD2,000.00
	Rest of African Union Countries	Cedi equivalent of USD4,000.00	N/A	Cedi equivalent of USD4,000.00
	Countries Outside Africa	Cedi equivalent of USD6,500.00	N/A	Cedi equivalent of USD6,500.00



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
22	<b>Annual Fees for Verification Services for Foreign Missions for Visa Applicants</b>			
	ECOWAS Countries	Cedi equivalent of USD1,000.00	N/A	Cedi equivalent of USD1,000.00
	Rest of Africa	Cedi equivalent of USD1,725.00	N/A	Cedi equivalent of USD1,725.00
	Countries Outside Africa	Cedi equivalent of USD2,875.00	N/A	Cedi equivalent of USD2,875.00
23	<b>Verification Services for Foreign Missions for Visa Applicants</b>			
	Transfer of agreed biographic data sets per Visa Applicant	Cedi equivalent of USD10.00	N/A	Cedi equivalent of USD10.00
24	<b>First Time Application for Dealer Licence for Recognition Equipment/Devices</b>			
	Application for Dealer Licences (Hardware) - Single Fingerprint Scanner	Cedi equivalent of USD10,000.00	N/A	Cedi equivalent of USD10,000.00
	Application for Dealer Licences (Hardware) - 10 Print Fingerprint Scanner	Cedi equivalent of USD20,000.00	N/A	Cedi equivalent of USD20,000.00
	Application for Dealer Licences (Hardware) - Android Device	Cedi equivalent of USD50,000.00	N/A	Cedi equivalent of USD50,000.00



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
25	<b>Annual Dealer Licence renewal for Recognition Equipment/Devices</b>			
	Renewal of Hardware Dealer Licence (Annually) -Single Fingerprint Scanner	Cedi equivalent of USD1,000.00	N/A	Cedi equivalent of USD1,000.00
	Renewal of Hardware Dealer Licence (Annually) -10 Print Fingerprint Scanner	Cedi equivalent of USD2,000.00	N/A	Cedi equivalent of USD2,000.00
	Renewal of Hardware Dealer Licence (Annually) - Android Device	Cedi equivalent of USD5,000.00	N/A	Cedi equivalent of USD5,000.00
26	<b>Registration of Foreigners (Foreigner Identification Management System (FIMS))</b>			
	First Issuance (per person)	Cedi equivalent of USD120.00	N/A	Cedi equivalent of USD120.00
	Annual Renewal of Cards (per person)	Cedi equivalent of USD60.00	N/A	Cedi equivalent of USD60.00
	Replacement of Cards (per person)	Cedi equivalent of USD60.00	N/A	Cedi equivalent of USD60.00
	Update of Records only	Free	Free	Free
	Licence Fees (per annum)	USD2,000,000.00	N/A	USD2,000,000.00
27	<b>Registration of Refugees</b>			
	First Issuance (per person)	Cedi equivalent of USD15.00	N/A	Cedi equivalent of USD15.00
	Renewal of Card (per person)	Cedi equivalent of USD15.00	N/A	Cedi equivalent of USD15.00
	Replacement of Card (per person)	Cedi equivalent of USD15.00	N/A	Cedi equivalent of USD15.00
	Update of records with Replacement of Card	Cedi equivalent of USD15.00	N/A	Cedi equivalent of USD15.00
	Update of Records only	Free	N/A	Free



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
28	<b>Royalties</b>			
	US\$1.00 - US\$74.99 million of FIMS Card Receipts	Nil	N/A	Nil
	US\$75.00 - US\$299.99 million of FIMS Card Receipts	10%	N/A	10%
	US\$300.00 - US\$600.00 million of FIMS Card Receipts	12.50%	N/A	12.50%
29	<b>Mobile Registration Activities - Institutions/Households/Groups/Individuals</b>			
	First Time Registration Services outside NIA for a minimum of seven (7) persons in an institution, in a household or in a group - excludes the cost of replacement/update PINs which is borne by applicants	GHC300.00 per person	Logistics Fee per visit depending on the distance to be covered by Registration Officials and logistics	<b>GHC300.00 per person + group logistics fee</b>
	Card Replacement Services outside NIA for a minimum of seven (7) persons in an institution, in a household or in a group - excludes the cost of replacement PINs which is borne by applicants	GHC300.00 per person	Logistics Fee per visit depending on the distance to be covered by Registration Officials and logistics + PIN of GHC125.00	<b>GHC425.00 per person + group logistics fee</b>
	Update of Personal Information Services with card replacement outside NIA for a minimum of seven (7) persons in an institution, in a household or in a group - excludes the cost of update PINs which is borne by applicants	GHC300.00 per person	Logistics Fee per visit depending on the distance to be covered by Registration Officials and logistics + PIN of GHC60.00	<b>GHC360.00 per person + group logistics fee</b>
	Nationality Update Services outside NIA for a minimum of seven (7) persons in an institution, in a household or in a group - excludes the cost of nationality update PINs which is borne by applicants	GHC300.00 per person	Logistics Fee per visit depending on the distance to be covered by Registration Officials and logistics + PIN of GHC70.00	<b>GHC370.00 per person + group logistics fee</b>



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
	Record Update Only Services outside NIA for a minimum of seven (7) persons in an institution, in a household or in a group - excludes the cost of update PINs which is borne by applicants	GHC300.00 per person	Logistics Fee per visit depending on the distance to be covered by Registration Officials and logistics + processing fee of GHC15.00	<b>GHC315.00 per person + group logistics fee</b>
<b>30</b>	<b>Premium Registration Services</b>			
	Premium Registration Service at NIA designated offices - First Time Registration	GHC285.00 per person	GHC25.00	<b>GHC310.00</b>
	Premium Registration Service at NIA designated offices - Card Replacement Services - excludes the cost of replacement PINs which are borne by applicants	GHC285.00 per person + PIN of GHC110.00	GHC25.00	<b>GHC420.00</b>
	Premium Registration Service at NIA designated offices - Nationality Update Services - excludes the cost of update PINs which are borne by applicants	GHC285.00 per person + PIN of GHC55.00	GHC25.00	<b>GHC365.00</b>
	Premium Registration Service at NIA designated offices - Update of Personal Information Services - excludes the cost of update PINs which are borne by applicants	GHC285.00 per person + PIN of GHC45.00	GHC25.00	<b>GHC355.00</b>
	Premium Registration Service at NIA designated offices - Update of Records Only - excludes the cost of update PINs which are borne by applicants	GHC285.00 per person + PIN of GHC0.00	GHC25.00	<b>GHC310.00</b>



	REVENUE ITEM	APPROVED FEES AND CHARGES		
		SERVICE FEE	PROCESSING FEE	TOTAL FEE
	<b>Verification Services</b>			
<b>31</b>	<b>Ministry of Foreign Affairs and Regional Integration</b>			
	Transfer of agreed data sets for processing of Passport Applications	Cedi equivalent of USD5.00	GHC15.00	Cedi equivalent of USD5.00 + GHC15.00
<b>32</b>	<b>Training on Verification Services per Participant</b>	GHC750.00	GHC30.00	GHC780.00
<b>33</b>	<b>Management of Handheld Verification Devices</b>			
	Configuration fee per device	Cedi equivalent of USD30.00	N/A	Cedi equivalent of USD30.00
	Yearly update of licences and users per device	Cedi equivalent of USD10.00	N/A	Cedi equivalent of USD10.00
<b>34</b>	<b>Verification Services - Anonymised Data</b>			
	<b>Data Transfer Charges</b>			
	Transfer of anonymised data based on requests to Research Students - for a maximum of three (3) agreed data fields per request for research purposes	Cedi equivalent of USD200.00	Cedi equivalent of USD2.50	Cedi equivalent of USD202.50
	Transfer of anonymised data to local non-profit institutions for research purposes - a maximum of three (3) agreed data fields per request	Cedi equivalent of USD1,500.00	Cedi equivalent of USD2.50	Cedi equivalent of USD1,502.50
	Transfer of anonymised data to local for profit public institutions for research purposes - a maximum of three (3) agreed data fields per request	Cedi equivalent of USD2,500.00	Cedi equivalent of USD 2.50	Cedi equivalent of USD2,502.50
	Transfer of anonymised data to local for profit private institutions for research purposes - a maximum of three (3) agreed data fields per request	Cedi equivalent of USD3,500.00	Cedi equivalent of USD2.50	Cedi equivalent of USD3,502.50



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		SERVICE FEE	PROCESSING FEE	TOTAL FEE
	Transfer of anonymised data to international for profit public institutions for research purposes - a maximum of three (3) agreed data fields per request	Cedi equivalent of USD6,500.00	Cedi equivalent of USD2.50	<b>Cedi equivalent of USD6,502.50</b>
	Transfer of anonymised data to international for profit private institutions for research purposes - a maximum of three (3) agreed data fields per request	Cedi equivalent of USD7,500.00	Cedi equivalent of USD2.50	<b>Cedi equivalent of USD7,502.50</b>