



NATIONAL IDENTIFICATION AUTHORITY
APPROVED FEES AND CHARGES
FEES AND CHARGES (MISCELLANEOUS PROVISIONS) INSTRUMENT, 2019

NO.	REVENUE ITEM	APPROVED FEES AND CHARGES (GH C)
1	Ghana Card Issuance - Locally Issued - 2D Barcode Cards	
	First Time Issuance	Free
	Replacement	15.00
	Renewal	15.00
2	Ghana Card Issuance - Locally Issued - Smart Cards	
	First Time Issuance	Free
	Replacement	30.00
	Renewal	30.00
3	Card Issuance - Outside Ghana - 2D Barcode - Ghanaians in Diaspora - ECOWAS Region	
	First Time Issuance	Cedi equivalent of USD10.00
	Replacement	Cedi equivalent of USD10.00
	Renewal	Cedi equivalent of USD10.00
4	Card Issuance - Outside Ghana - Smart Cards - Ghanaians in Diaspora - ECOWAS Region	
	First Time Issuance	Cedi equivalent of USD20.00
	Replacement	Cedi equivalent of USD20.00
	Renewal	Cedi equivalent of USD20.00
5	Card Issuance - Outside Ghana - 2D Barcode - Ghanaians in Diaspora - Rest of African Union Countries	
	First Time Issuance	Cedi equivalent of USD15.00
	Replacement	Cedi equivalent of USD15.00
	Renewal	Cedi equivalent of USD15.00
6	Card Issuance - Outside Ghana - Smart Cards - Ghanaians in Diaspora - Rest of African Union Countries	
	First Time Issuance	Cedi equivalent of USD30.00
	Replacement	Cedi equivalent of USD30.00
	Renewal	Cedi equivalent of USD30.00

7	Card Issuance - Outside Ghana - 2D Barcode - Ghanaians in Diaspora - Countries Outside Africa	
	First Time Issuance	Cedi equivalent of USD20.00
	Replacement	Cedi equivalent of USD20.00
	Renewal	Cedi equivalent of USD20.00
8	Card Issuance - Outside Ghana - Smart Cards - Ghanaians in Diaspora - Countries Outside Africa	
	First Time Issuance	Cedi equivalent of USD50.00
	Replacement	Cedi equivalent of USD50.00
	Renewal	Cedi equivalent of USD50.00
9	Record Update Processing Fees - Card Issuance - Locally Issued	
	Record Update Only - 2D Barcode	Free
	Record Update Only - 2D Barcode via Online Application	Free
	Record Update Only - Smart Cards	Free
	Record Update Only - Smart Cards via Online Application	Free
	Record Update with Replacement of Card - 2D Barcode	15.00
	Record Update with Replacement of Card - Smart Cards	30.00
10	Record Update Processing Fees - Card Issuance - Outside Ghana - 2D Barcode Cards	
	Record Update Only	Free
	Record Update Only via Online Application	Free
	Record Update with Replacement of Card - ECOWAS Region	Cedi equivalent of USD10.00
	Record Update with Replacement of Card - Rest of the African Union Countries	Cedi equivalent of USD15.00
	Record Update with Replacement of Card - Countries Outside Africa	Cedi equivalent of USD20.00
11	Record Update Processing Fees - Card Issuance - Outside Ghana - Smart Cards	
	Record Update Only	Free
	Record Update Only via Online Application	Free
	Record Update with Replacement of Card - ECOWAS Region	Cedi equivalent of USD20.00
	Record Update with Replacement of Card - Rest of the African Union Countries	Cedi equivalent of USD30.00
	Record Update with Replacement of Card - Countries Outside Africa	Cedi equivalent of USD50.00
12	Application for Information in NIA's Database	
	Public User Agencies	
	Criminal Investigation Per Person Per Data	50.00
	Others - Per Person Per Data	100.00
13	Verification Service/Month (Per Branch)	
	Banking Services	
	Universal Banks per Branch per month	500.00

7	Card Issuance - Outside Ghana - 2D Barcode - Ghanaians in Diaspora - Countries Outside Africa	
	First Time Issuance	Cedi equivalent of USD20.00
	Replacement	Cedi equivalent of USD20.00
	Renewal	Cedi equivalent of USD20.00
8	Card Issuance - Outside Ghana - Smart Cards - Ghanaians in Diaspora - Countries Outside Africa	
	First Time Issuance	Cedi equivalent of USD50.00
	Replacement	Cedi equivalent of USD50.00
	Renewal	Cedi equivalent of USD50.00
9	Record Update Processing Fees - Card Issuance - Locally Issued	
	Record Update Only - 2D Barcode	Free
	Record Update Only - 2D Barcode via Online Application	Free
	Record Update Only - Smart Cards	Free
	Record Update Only - Smart Cards via Online Application	Free
	Record Update with Replacement of Card - 2D Barcode	15.00
	Record Update with Replacement of Card - Smart Cards	30.00
10	Record Update Processing Fees - Card Issuance - Outside Ghana - 2D Barcode Cards	
	Record Update Only	Free
	Record Update Only via Online Application	Free
	Record Update with Replacement of Card - ECOWAS Region	Cedi equivalent of USD10.00
	Record Update with Replacement of Card - Rest of the African Union Countries	Cedi equivalent of USD15.00
	Record Update with Replacement of Card - Countries Outside Africa	Cedi equivalent of USD20.00
11	Record Update Processing Fees - Card Issuance - Outside Ghana - Smart Cards	
	Record Update Only	Free
	Record Update Only via Online Application	Free
	Record Update with Replacement of Card - ECOWAS Region	Cedi equivalent of USD20.00
	Record Update with Replacement of Card - Rest of the African Union Countries	Cedi equivalent of USD30.00
	Record Update with Replacement of Card - Countries Outside Africa	Cedi equivalent of USD50.00
12	Application for Information in NIA's Database	
	Public User Agencies	
	Criminal Investigation Per Person Per Data	50.00
	Others - Per Person Per Data	100.00
13	Verification Service/Month (Per Branch)	
	Banking Services	
	Universal Banks per Branch per month	500.00

	Savings And Loans Companies per Branch per month	300.00
	Community and Rural Banks per Branch per Month	250.00
14	Verification Service (For Comprehensive Dataset)	
	Driver and Vehicle Licencing Authority (Comprehensive Datasets)	10.00
	Registrar General's Department (Comprehensive Datasets)	10.00
	Datasets for all other Persons, Businesses, Organisations, Institutions and Third Parties both public and private that may fall outside the fees categories for GRA, SSNIT, NHIA, Ministry of Foreign Affairs and Regional Integration (Passport applications) and DVLA	6.00
15	First Time Registration Fee for Verification Licence of Foreign Missions for Visa Applicants	
	ECOWAS Countries	Cedi equivalent of USD2,000.00
	Rest of African Union Countries	Cedi equivalent of USD3,000.00
	Countries outside Africa	Cedi equivalent of USD5,000.00
16	Annual Registration Renewal Fees for Verification Licence of Foreign Missions for Visa Applicants	
	ECOWAS Countries	Cedi equivalent of USD1,000.00
	Rest of African Union Countries	Cedi equivalent of USD1,500.00
	Countries outside Africa	Cedi equivalent of USD2,500.00
17	Registration Fees for Annual Corporate Licence for Verification Services - One-off Verification Fee	
	Telcos, Insurance Companies, Other Financial Institutions	10,000
18	Application for Dealer Licence in Recognition Equipment/Device	
	Application for Dealer Licences (Hardware)	Cedi equivalent of USD20,000.00 - USD50,000.00
	Renewal of Dealer Licence (Annually)	Cedi equivalent of USD5,000.00
19	Verification Services for Non-Banking Financial Institutions (Annual Corporate Licence)	
	Insurance Companies	50,000
	Finance Houses	25,000
20	Verification Services for all Visa applicants	
	Fees for Visa Applicants (per person)	Cedi equivalent of USD10.00
21	Registration of Foreigners (Foreigner Identification Management System (FIMS))	
	First Issuance (per person)	Cedi equivalent of USD120.00
	Renewal of Cards (per person)	Cedi equivalent of USD60.00

	Replacement of Cards (per person)	Cedi equivalent of USD60.00
	Licence Fees	Cedi equivalent of USD2,000,000.00
22	Royalties	
	US\$1.00 - US\$74.99 million of FIMS Card Receipts	Nil
	US\$75.00 - US\$299.99 million of FIMS Card Receipts	10%
	US\$300.00 - US\$600.00 million of FIMS Card Receipts	12.5%
23	Expedited Identity Card Issuance (Express)	
	Institutions/Household	
	Individual Registration Service outside NIA for a minimum of five (5) household members	150.00 plus reimbursable charges to be agreed depending on the distance to be covered by Registration Officials and logistics
	Corporate/Institutional Call-Outs for a minimum of fifty (50) members of staff	100.00 plus reimbursable charges to be agreed depending on the distance to be covered by Registration Officials and logistics
	Expedited Registration Service at NIA designated offices	250.00 per individual based on previous booking